

Booking form

Title.....Name.....

Hospice/Organisation.....

Address.....

Postcode.....Telephone No.....

Email.....

Please note: If an email address is given confirmation is sent to this address

Position.....Signature.....

Special needs (e.g. Language/dietary requirements etc).....

Accompanying persons.....

Deadline for applications is Friday 3 August 2007

Are you planning to bring a poster of what your association has achieved? Yes No

I enclose a cheque for £350 plus VAT (£411.25) made payable to 'Help the Hospices'.

Please invoice the organisation.

I am from a resource-poor country and require financial support to attend.

Louise Isherwood

Help the Hospices

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London, WC1X 9JG

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Please visit our website www.wvpca.net for further details
or contact us at international@helpthehospices.org.uk

Ref:wwna/1320

General Information

Date: 17th and 18th September 2007. The summit is timed to co-incide with the APCA Conference from 19-21st September.

If you wish to join the APCA Conference contact:

Julia Downing

Deputy Executive Director

African Palliative Care Association

PO Box 72518, Plot 850 Dr Gibbons Road, Kampala, Uganda

Mob: +256 712 266251

Tel: +256 41 266251

Fax: +256 41 266217

email: conference@apca.co.ug

www.apca.co.ug



Bursaries: These may be available for delegates from resource-poor countries. Please indicate on the booking form.

Venue: Safari Park Hotel, Nairobi. For more information on Nairobi please visit

www.kenya.com/nairobi.html

Visas: All visitors to Kenya are required to have valid passports. Visas are also required for visitors. It is advisable for the visitors to check visa requirements through airlines, tour operators or Kenya tourist offices, Kenyan embassies or High Commissions in their countries before coming. www.kenyaembassy.com/visa.html

Language: English is the official language of the Seminar. All presentations will be made in English. Translation may be possible at plenary sessions if this is required.

Climate: Max 26°C Min 15°C

Clothing: Informal for all occasions

Publication: The Summit will be written up for publication



3rd Worldwide Summit for National Associations of Hospice and Palliative Care Nairobi, Kenya 17-18 September 2007



Dear all,

We have the privilege to invite you and your colleagues to a worldwide summit to creatively and constructively explore national association issues and how their development can be encouraged.

We welcome your feedback on content for this summit.

The aim is to:

- Generate creative thinking and new perspectives regarding national association development
- Consider how national associations can work better together to advocate with key stakeholders
- Develop a greater understanding of fundraising in national associations

By the end of the summit, participants will have increased their knowledge of:

- What other associations have achieved (associations are encouraged to bring a poster presentation of their work)
- Areas where your associations could develop fundraising
- The possibilities for international collaboration in advocacy
- Organisational structure and governance

Target audience

The summit is intended for all national organizations whose role includes national planning in hospice and palliative care, or responding to the needs of hospice and palliative care providers. We are anticipating accommodating a maximum of two representatives from each country.

Cost

The summit fee will be £350 plus VAT (£411.25), which includes the cost of the summit and accommodation. We would expect you to make your own travel arrangements. Help the Hospices may be able to support a limited number of bursaries to representatives from resource poor countries.

We look forward to seeing you at the Summit

David Praill and Dr Cynthia Goh

Co Chairs – Worldwide Palliative Care Alliance



A patient of the Women's Guild Palliative Care Programme of Chogoria Hospital, Kenya, with her children

16th September

14:00-17:00 Steering group meeting

18:00 **Registration and distribution of material**

20:00 **Dinner**
Opening statement

Dr Faith Mwangi Powell, Executive Director APCA and Welcome from Kenya Hospice and Palliative Care Association

17th September

09:00 **Introduction to day**
David Praill and Cynthia Goh, Co Chair, worldwide palliative care alliance

Fundraising for national associations facilitated by the Resource Alliance

- Principles of fundraising
- What makes applications from palliative care services and national associations successful?
- Fundraising methods in different regions – what works and what doesn't e.g. Major Donor/direct donor/fundraising events.
- Why and what happens when things have gone wrong e.g. issues of accountability, financial budgeting problems in proposals, problems with donors etc.

12:30 **Lunch**

14:00 **Fundraising for national associations facilitated by the Resource Alliance (cont.)**

OUTCOME

Fundraising toolkit for national associations and palliative care services

16:00 **Report from Alliance workgroups**

- Education and Training – Dr Liz Gwyther
- The International Children's Palliative Care Network – Joan Marston
- Quality and standards – Stephen Connor
- World Hospice and Palliative Care day – Nick Pahl
- Organisational development – Dr Andre Wagner
- Information – Liliana de Lima

17:30 **Close**

20:00 **Evening dinner and reception**

18th September

09:00 **Terms of reference and future structure of the worldwide palliative care alliance**
Facilitated by David Praill Co Chair, Worldwide Palliative Care Alliance

OUTCOME

Terms of Reference for the Worldwide Alliance

11:15 **Coffee and tea**

11:30 **The role of national associations in advocacy and update of the Korea declaration**
Sharon Baxter, Hospice and Palliative Care Association of Canada

12:30 **Expanding palliative care – the future challenge for national associations**
Cynthia Goh – Co Chair, Worldwide Palliative Care Alliance

OUTCOME

Summary report

Afternoon – Optional safari tour (extra cost tbc)

Delegates should be able to take return flights this evening, or stay for the APCA conference